

NEW INVESTOR APPLICATION - LEGAL ENTITY

When you should use this form

This application is intended for new legal entity investors who do not yet have any investment with us. If the legal entity is already invested with us and wishes to invest in a new fund please use the Additional Unit Trust Investment (B-2) form.

	In	npc	ortan	t In	forma [.]	tion
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- 1. Capricorn Asset Management is the Administrator of the investment platform.
- 2. Please refer to the Investment platform fund summary and the Investment platform terms and conditions, which together with the terms and conditions herein shall, upon approval of this application, become the binding and enforceable agreement between yourself and the Administrator; for all information regarding the Administrators' processes, fees and the funds on offer. These documents are available at any Bank Windhoek branch, your financial advisor or via our website at www.cam.com.na ("website").

roi ally queries con	tact our s	sales & Ci	iaililei support at (+264 t	1) 299 1	950 01 via eiliali <u>caili.</u>	ппошсарпсопп.соп.	<u>11a</u>	
	3. This application may be submitted to your financial advisor or handed in at any Bank Windhoek branch or the offices of the Administrator at 3 rd Floor Capricorn Corner, c/o Nelson Mandela and Hofmeyer Street, Klein Windhoek, Windhoek.							
		-			-			
			nce all fields are duly co	•	•	uments have been re	eceived. Funds	may
			eceived that your applica	-	-			
			ginally certified copies no	ot older	than 3 months.			
6. The minimum open		ce for an	investor is N\$ 75,000.					
Required Document				If App				
Certified Copies of the required FIA documents as					andate Holder Details	•	signatory)	
described in the	FIA Anne	exure A.		∐ Sv	vitch & Phase-in Anne	xure		
Legal Entity Details								
Legal Entity Name					Reg. No.			
Legal Littly Name					ineg. No.			
VAT No.					VAT Reg. Date			
Financial Year End					Tax Office			
Income Tax No.				Country of				
- Tax Tax					Incorporation			
Postal Address					Physical Business			
					Address			
Type and nature of bu	siness ac	tivities						
Please specify in detai								
source/origin of the fu		σ						
invested. (See Annexur		_						
(00000000000000000000000000000000000000		,						
Annual turnover					Net monthly			
					business income			
Does an ultimate bene	eficial ow	ner own	20% or more shareholdir	ng of the	legal entity?		Yes¹ []	No
¹ If yes, please complet	e the UB	O & Rela	ted Party Information Fo	rm A-6.			L res L l	INO
Contact Person Deta	ails							
Contact person will ha	ave view	ing/infor	mation mandate but no	transact	ional rights unless oth	nerwise specified.		
Surname					Title			
Full Name(s)					Position			
	Work							
Contact Dotail					Email			

Contact person will have viewing/information mandate but no transactional rights unless otherwise specified.				
Surname		Title		
Full Name(s)		Position		
Contact Detail	Work	Farail		
	Cell	Email		
ID / Passport No.		Issued By (Country)		

Authorised Email Addresses (Sec A)

Email	☐ Viewing/Information mandate	Transaction Rights
Email	☐ Viewing/Information mandate	Transaction Rights
Email	☐ Viewing/Information mandate	Transaction Rights

Digital Channe	IS						
	ess to Capricorn Online? (Provides uplete the details of the individual(s) v				Yes ²	☐ No	
Name & Surnam	е		ID Nr/ Passpor	t			
Email			Cell nr				
☐ Viewing/Info	rmation mandate only	☐ Transaction Right	S				
Name & Surnam	е		ID Nr/ Passpor	t			
Email			Cell nr				
☐ Viewing/Info	rmation mandate only	☐ Transaction Right	S				
Name & Surnam	е		ID Nr/ Passpor	t			
Email			Cell nr	Cell nr			
☐ Viewing/Info	rmation mandate only	Transaction Right	S				
Do you want acc	ess to Bank Windhoek Electronic C	Channels? (Provides Limited A	ccess)		Yes	☐ No	
Nominated Ba	nk Account(s)						
This bank account(s) will be the account to which all instructions will be processed. The "Nominated Bank Account(s)" should be in the legal entity's name for the Administrator to perform any future transactions as per the investor's instructions. The Administrator requires a 6-month bank statement of the legal entity's "Nominated Bank Account(s)". No 3 rd party payments will be allowed.					tor		
Nominated Banl	Account nr.1						
Name of Bank		Account No					
Branch Name		Branch No					
Account Type (o	nly Cheque/Transaction and Saving	gs accounts – no credit card	s)	nsaction	Saving	5	
Nominated Banl	Account nr.2						
Name of Bank		Account No					
Branch Name		Branch No					
Account Type (o	nly Cheque/Transaction and Saving	gs accounts – no credit card	ints – no credit cards) 📗 Cheque/Transact		action Savings		
Signing Arrang	ements						
The following person(s) is/(are) authorized signatory/(ies) on behalf of the Legal Entity and any instruction submitted must be signed as indicated along with the Mandate Holder Details Annexure for each.							
Please indicate the type of signatory A single sign instructions		A single signatory can instructions	—	wo signatories uthorise instru			
Full Name(s) and Surname		Designation		ID/Pass	ID/Passport No.		
Unit Trust Inve	stment Details			·			
		Income Distribution					

Fund Name	Income Distribution Option ³ (Income on Account)	Recurring Instruction Amount ⁴	Lump Sum Investment
Capricorn Selekt Fund		N\$	N\$
Capricorn Investment Fund		N\$	N\$
Capricorn Corporate Fund		N\$	N\$
Capricorn Corporate Income Fund		N\$	N\$
Capricorn Enhanced Cash Fund		N\$	N\$
Capricorn High Yield Fund		N\$	N\$
Capricorn Stable Fund		N\$	N\$
Capricorn Premier Fund		N\$	N\$

Capricorn Managed Fund			N\$	N\$		
Capricorn Bond Fund			N\$	N\$		
Capricorn Property Fund			N\$	N\$		
Capricorn Equity Fund	N\$ N\$					
Capricorn International Fund			N\$	N\$		
Capricorn Global High Yield Fund N\$ N\$						
Other						
			N\$	N\$		
			N\$	N\$		
	N\$ N\$					
Total		1		N\$		
³ Fund distributions are reinvested automatically. For Capricorn Unit Trust funds only, you have the option to either have the distributions paid out to your Nominated Bank Account ("N" in Income Distribution Option column) or for it to be paid out to any o your existing Capricorn Unit Trust Funds (specify the fund name in the Income Distribution Option column). Leaving the Income Distribution Option column blank will indicate the default reinvestment option. Should you have more than one Nominated Bank Account please indicate to which account the distributions					the Income	
should be paid.					∐ Nr.1	☐ Nr.2
Recurring Instructions						
⁴ Should you want to setup a Amount" and indicate below v					"Recurring	g Instruction
Recurring Deposit			Recurring Withdra	awal		
Start Date			End Date			
Monthly Instruction Day			Annual Escalation %/	N\$		
If you have more than one Nominated Bank Account please indicate to/from which account the instructions should be processed (if applicable)					☐ Nr.2	
Payment Option						
☐ Electronic Funds Transfer (EFT) (you transfer to us)	Once confirmation is received that your application is approved, the funds can be transferred to our bank account: The banking details are available on the following platforms: • Capricorn Asset Management website • Capricorn Online • Bank Windhoek Internet Banking Platform Please use your legal entity name as reference e.g. "JDoe01Jan90". Please email proof of payment to the Administrator at cam.service@capricorn.com.na				rred to our	
☐ Electronic Collection ⁵ (we collect from you)	The funds will be collected from the Nominated Bank Account limited to a maximum of N\$ 1,000,000 per day from any Bank Account. NOTE: A 3-day hold on funds collected is applied before any withdrawals will be processed.					
⁵ Should you have more than o					Nr.1	Nr.2
⁵ Should you have more than one Nominated Bank Account please indicate from which we should collect Nr.1 Nr.2 Financial Advisor and Fee Details						
 I declare that I choose not to receive any financial advice in my decision to invest and as a result no advisory fees are payable or my investment. I hereby confirm that the person or firm, whose details are completed below, is my appointed financial advisor and I agree to pay the fees indicated below on my investments until otherwise specified (please complete the section below). This authorisation includes rebalancing my portfolio, switching between different portfolios, changing income levels, effecting additional investments on my portfolio and repurchasing on my behalf into my bank account. No 3rd party payments will be allowed. 						
Financial Advisor Name				Adviso	r Code	
Practice / Company Name						
Initial Advice Fee (Once Off Fee)	%	Negotiable to a maximan investment is made	num of 2%, applicable to	each contributi	on and de	ducted before
Recurring Advice Fee	%		num of 2% of the investr	ment portfolio i	market val	ue. The fee is

		J				
Recurring Advice Fee	The Annual Fee sele	cted above should b	e deducted	from the	e investor's investment portfolio as follows:	
continued	☐ Highest valued Fund	Proportional from all Funds	Other F			
Discretionary Mandate Declara	ation Uiewing	g/Information manda	ate only	Trar	nsaction Rights (Full mandate) (sign below) ⁶	
Administrator to accept and execute all instructions, except change in banking details, so submitted by the Financial Advisor on my behalf. I further acknowledge that all terms and conditions accepted by my Financial Advisor will be deemed accepted by myself, and that I will be bound by all such terms and conditions.						
Signature of Duly Authorised	Signature of Duly Authorised Contact Person					
Financial Advisor Declaration						
 I have properly explained all the relevant investment risks to the investor. I have disclosed and explained all fees and commissions payable by the investor that relate to this investment. I have identified all applicable parties to this transaction and verified their details under the requirement of the Financia Intelligence Act of 2012. I declare and warrant that I am duly authorised to render financial services. Signature of Financial Advisor						
Investor Declaration						
specified under the Investo I/we confirm and warrant (me/us, or on my/our behal promptly provide updated By my/our signature to this the Capricorn investm "Terms"), all of which duties and undertaki arrangements, limitatio grants the Administrat accounts that the Invedocumentation from perform the services at that the Terms are available that the Administrator whole of the Terms fr Website. It is my oblig Website following the abide and be bound by	i.e. promise in a way if, to the Administrat information to the Ad application form I/w ent platform terms a are binding upon m ng of the Adminis on of liability, provisio or the authority to viestor holds or may in Bank Windhoek Ltd ad comply with relevant ailable on the Websi or has the right, without om time to time. Ch ation to periodically posting of changes of the Terms and Cond also apply to any ne	that I/we may be so or, in this form is trudministrator in the even acknowledge that and conditions, and the and which contains trator and myself on and use of person and use of person and use of person and use of person and instruct Band in future hold with Eathat may be required ant legislation as required and as otherwise out prior notice to ranges to the Terms and check these Terms and or updates will be ditions, including challons.	ued for breadue, correct, ovent of any of an	ach of the complete change to be made to be ach other continuation to notice (vates the ach other contice (vates the complete contice)	de aware of, understand and accept oplication End-User Licence Agreement (the fons relating to, amongst others, the rights, ther, warranties, information and process ame but a few; allow the Administrator viewing rights on all and to obtain any and all information and Administrator to adequately attend to and opplication form are specifically incorporated dify, add to or remove from portions or the cive upon such changes being posted to the thanges or updates. My continued use of the which is not required) of my acceptance to	
Signature of Duly Authorised	Signatories:			Date		

Name & Surname

Name & Surname

Signature

Signature Signature

Signature

	noek Branches/Broker House/CPW/CAM Offici cam.service@capricorn.com.na and send the origin		
Please select the applicable option and complete the details below.	I confirm that I have identified & verified the investor and perused the original documents & verified these documents to be true copies of the originals.	☐ I confirm that I have identified & verified the investor.	I confirm that I have received & perused the original documents & verified these documents to be true copies of the originals.
Bank Windhoek	Branch / Broker House		
Bank Windhoek Name	Official Name / Advisor Name / CAM Official		
Employee no / B	Broker code		
Contact Number	r		
Signature of Bar	nk Windhoek Official / Advisor / CAM Official		
Lead (ASISA)			
Segment (UTSARE	BTYPE)	CAM wealth IFA Business	☐ Corporate ☐ Institutional
1. All docum 2. When ref Nam Non	rents submitted must be originally certified conferencing Identification Documents the below is raibian Citizens/Residents: Namibian ID Namibian Driver's Licence (new licence roll) Namibian passport (with minimum 6 months) residents/Foreigners: Foreign passport (with minimum 6 months) stamp).	s required (Original or certified copy of id ed out since 2022 displaying full personal ns validity remaining)	details)
Articles Certifica Certifica Certifica Content	(CM44a) and Memorandum of Association (CM ate of Incorporation of the Company (CM1) ate to commence business (CM46) ate of Change of Name of Company (CM9) (if ap of Registered Office and Postal Address (CM22) ats of Register of Directors, Auditors & Officers (ory Registration Certificate	oplicable)	
Appoint Latest S Director director Secreta A list of All director UBO & I	above documents must contain the Registrar of the Internal letter of Asset Consultant/Administrator signed Trust Register rs'/Trustees' resolution on a company letterhears/Trustees OR extract of the minutes of the diverse authorised signatories on a company letterheartors' and authorised signatories' Identification Related Party Information Form for all directors cation Documents.	ad authorising the investment with the Adrectors meeting duly signed and stamped and with specimen signatures and stating to Documents.	by the Chairman or Company he signing arrangements.

☐ Companies – (Pty) Ltd or Ltd
Articles (CM44a) and Memorandum of Association (CM2) (if applicable) Certificate of Incorporation of the Company (CM1) Certificate to commence business (CM46) Certificate of Change of Name of Company (CM9) (if applicable) Notice of Registered Office and Postal Address (CM22) Contents of Register of Directors, Auditors & Officers (CM29)
NOTE: All the above documents must contain the Registrar of Company's stamp.
Shareholder Certificate, Company Status report or Company structure duly signed by company secretary. Directors' resolution on a company letterhead authorising the investment with the Administrator signed by all directors OR extract of the minutes of the directors meeting duly signed and stamped by the Chairman or Company Secretary. A list of authorised signatories on a company letterhead with specimen signatures and stating the signing arrangements. All directors' and authorised signatories' Identification Documents. UBO & Related Party Information Form for all directors and all Ultimate beneficial owners' with 25% or more and their Identification Documents. Proof of Nominated Bank Account. Latest Financial Statements signed by the auditor.
☐ Closed Corporations
Founding statement of the close corporation (CC1) Amended Founding Statement (CC2) (if applicable) NOTE: All the above documents must contain the Registrar of Company's stamp.
 Members' resolution on the corporation letterhead authorising the investment with the Administrator OR extract of the minutes of the members' meeting signed by all members. A list of authorised signatories on a company letterhead with specimen signatures and stating the signing arrangements. All members' and authorised signatories' Identification Documents. Proof of Nominated Bank Account. Latest Financial Statements. Proof of Business Address.
☐ Partnerships
 Partnership agreement. A partner resolution authorising the investment with the Administrator, along with a list of authorised signatories stating the signing arrangements and specimen signatures signed by all partners. All partners' and authorised signatories' Identification Documents. Proof of Nominated Bank Account. Latest Financial Statements. Proof of Business Address.
☐ Trust – Testamentary Trust
Master of the High Court – Letter of Executorship. Death Certificate. Deceased's Identification Document. Executor of the trusts' Identification Documents. Proof of Nominated Bank Account. Power of Attorney and their Identification Documents (if applicable).
Trust – Intervivos Trust
Trust Deed. Trust Certificate/Letter of Registration from the Master of the High Court (in the case of Namibian Trust) or foreign regulator (in the case of foreign trusts). UBO & Related Party Information Form for the Founder, all trustees and named capital beneficiaries of the trust. All trustees, beneficiaries, signatories and founder's Identification Documents. A trustee resolution authorising the investment with the Administrator signed by all trustees, along with a list of authorised signatories stating the signing arrangements and specimen signatures. Proof of Nominated Bank Account. Proof of Source of Funds. Proof of Source of Income. Proof of Address (Founder of any one trustee)

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Annexure B: Source of Funds

Important Information

Other

- 1. In the absence of any of the below documentary proof or agreements, an Affidavit needs to be provided.
- 2. All documents need to be in the Namibian official language, namely English, should it be in any other language an official sworn translated document need to be provided.
- 3. "Source of Funds" means the origin of the funds involved in a business relationship or a single transaction. It includes both the activity that generated the funds used in the business relationship (i.e. the client's salary, occupation, business activities, proceeds of sale, corporate dividends, inheritance, savings etc.), as well as the means through which the client's funds were transferred to Capricorn Asset Management one Clients account

dividends, inheritance obo Clients account.	e, savings etc.), as well as the means through which the client's funds were transferred to Capricorn Asset Managemen
Source of Funds type	Documentary Proof Requirements
Savings	• Statement of savings account reflecting the accumulated savings. The savings history on the bank statement should reflect at least three months data. If the amount was transferred from another bank account less than three months ago, the client must also submit a statement for the bank account from which the funds were transferred.
Salary/Bonus/Income	• A salary/bonus/income slip not older than three months or a letter from the client's employer confirming the payment.
Investments	 For Namibian and South African banking payments, a statement or letter confirming an investment which is not older than three months or a statement that reflects the disinvestment with proof of payment into the investor's bank account. International banking payments from another financial services providers, a statement showing the value and a bank statement reflecting proof of payment into the investor's bank account are required.
Sale of a property or asset	 Property sold Copy of the sales contract/transfer letter from the transfer agent (lawyer/conveyancer). If the property is in the name of a third party (e.g. a trust or a company), the third party must provide a resolution confirming that the amount in question was paid to the investor and why the amount was paid to the investor. Sale of an asset Sales agreement or an affidavit confirming the sale of the asset.
Company Sale/ Shares sold	 Copy of the company's sales agreement. Copy of the company's shares sales agreement. Copy of the Contract Note (if listed shares).
Company Profits/ Business Income	Copy of the company's latest audited financial statements or latest management accounts.
Inheritance, gift or donation	 Inheritance Extract from the will/testament or copy of the distribution account or confirmation from the life insurance provider e.g. Old Mutual /Sanlam/Momentum. Gift or Donation Donation Letter signed by donor explaining the nature of the donation and the Proof of payment made by the donor.
Trust donor	• A declaration by the trust donor and a copy of the proof of payment of the donation amount to the investor.
Winnings	 A copy of the ticket/slip/receipt indicating winnings and date of winnings. A bank statement indicating the amount won if the amount was deposited into a bank account.
Employers Pension Fund	• A copy of the letter/statement from employer's pension fund indicating the amount due and payable to the investor.
Retirement Annuity	A copy of the letter/statement from the retirement fund indicating the amount due and payable to the investor.
Preservation Fund	A copy of the letter/statement preservation fund indicating the amount due and payable to the investor.
Passive income	 Rental Copy of property rental agreements. Dividends Share certificates or a dividend distribution letter signed by the company secretary/director.
Insurance Payments	 A copy of the letter on the insurer's letterhead indicating a valid insurance claim and amount due and payable to the investor. A copy of a bank statement indicating receipt of insurance payment.
Child/Spousal Support Payments	A copy of the court order for the support payment and banks statements reflecting payments.
Tax Refund	A copy of the current tax return certificate reflecting tax refund, less than 12 months old.
Loan Repayment	• A copy of the loan agreement. In the absence of a formal loan agreement the client should provide and affidavit.
Other Third Party	Other third-party source with details on third party source of wealth and funds.
Out	

• Relevant official documentation evidencing source of wealth and funds.